

Date: July 23, 2007

To: Mill Creek Watershed Teachers

From: Lora Alberto, Environmental Education Director

**Re: 2007-2008 Mill Creek Restoration Project
Environmental Educational Program**

Enclosed is information on Mill Creek Restoration Project's 2007-2008 Environmental Education Program. If you would like to participate in this year's program, please complete the first section of the enclosed schedule worksheet and return by **Thursday, August 30, 2007** (by mail - 1617 Elmore Court, Cincinnati, Ohio 45223, email: lora@millcreekrestoration.org or fax: 731-8404). **If you are able to select dates at this time, please complete the entire form.** (All fall dates need to be scheduled by **September 7** and all spring dates need to be scheduled by **November 30**.) Once your dates are scheduled, I will assign volunteers to your school and send you a confirmation. **Please send your dates promptly to ensure volunteer support.** If you have any questions or schedule conflicts, please call me at 731-8400.

Instructions for the enclosed worksheet:

1. Please schedule one classroom presentation for your students, list a first and second choice of dates and times. If you have more than one class participating, list a first and second choice for each class only if they cannot be combined. **(Presentations must be scheduled prior to your first field trip.)**
2. Choose up to four water monitoring field trip dates for the fall semester. (The water monitoring dates are on Wednesday or Thursday so that you will be in school to conduct the BOD5 test and read the fecal coliform results. Wednesday field trips will conduct the BOD test on the following Monday and Thursday field trips will conduct the BOD test on the following Tuesday. The fecal coliform test can be read in 24 hours if it is kept in a very warm environment otherwise it can be read in 48 hours at normal room temperature. If you take your field trip on Wednesday, you will be able to read your results on Thursday or Friday. If you take your field trip on Thursday, you will want to incubate your samples to be able to read them on Friday.)
3. Choose up to four water monitoring field trip dates for the spring semester.
4. Please list a first and second choice but choose **only one** community service activity for either fall or spring, not for both.
5. Please list a first and second choice for the year-end event.

Please call with questions or concerns. **I'm looking for two schools to create Mill Creek Freedom Tree Groves this school year. If you are interested please contact me to discuss.** I'm looking forward to working with you and your students!

**2007-2008 MCRP Environmental Education Program
Schedule Worksheet**

Please return by fax (731-8404), email: lora@millcreekrestoration.org or mail by August 30, 2007

Teacher's Name: _____

School: _____ Principal's Name _____

Number of students participating: _____ Grade Level(s) _____

School start and end times: _____ to _____ Subject(s) Taught _____

Best time to call you: _____ to _____ Preferred bus pick up time : _____

School Phone: _____ Home Phone: _____

Fax: _____ Cell Phone: _____

Email: _____ School website: _____

Home Address: _____ Zip: _____

Are you able to attend a water quality monitoring training/refresher to be held after school on September 13 _____ or September 20 _____? (If you are new to the program you must attend this training.)

- 1. Classroom Presentation(s): Anytime from August 28 to before your first scheduled field trip. Schedule now if you need a presentation in the spring. Students must attend the classroom presentation in order to participate in the field trips.**

	Date	Time
Fall:		
First choice:	_____	_____
Second choice:	_____	_____
Spring:		
First choice:	_____	_____
Second choice:	_____	_____

- 2. Fall Water Monitoring Field Trip: Select *up to four* days from the following dates:**

___ Wednesday, October 3	___ Thursday, October 4
___ Wednesday, October 10	___ Thursday, October 11
___ Wednesday, October 24	___ Thursday, October 25
___ Wednesday, October 31	___ Thursday, November 1

3. Spring Water Monitoring Field Trips: Select *up to four* days from the following dates:

___ Wednesday, March 5	___ Thursday, March 6
___ Wednesday, March 19	___ Thursday, March 20
___ Wednesday, April 2	___ Thursday, April 3
___ Wednesday, April 9	___ Thursday, April 10
___ Wednesday, April 23	___ Thursday, April 24

4. Community Service Events: Please list a first and second choice but choose **only one** community service activity for either fall or spring, not for both. (please circle and note first and second choice).

Date		Site
10/17/07	Wednesday	To be determined
10/18/07	Thursday	To be determined
11/7/07	Wednesday	To be determined
11/8/07	Thursday	To be determined
3/12/08	Wednesday	To be determined
3/13/08	Thursday	To be determined
4/16/08	Wednesday	To be determined
4/17/08	Thursday	To be determined

5. Year-End Event: Choose a date for your school to participate (please note first and second choice if possible).

___ Wednesday, May 14	___ Thursday, May 15
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Please return your information by August 30, or call Lora (731-8400) to reserve your place and to be assigned volunteer support. Thanks!